

Camden School for Girls
Non Examination Assessments - information for students on marking and
Reviews of Marking

Non Examination Assessments (NEAs) are pieces of work completed for GCSE or A Level qualifications that are marked and moderated by your teachers before being externally moderated by the exam boards. In subjects with NEAs you will be given your marks for the component before they are submitted to the exam boards.

This is the only point at which you can request a Review of Marking. In August, when you get your GCSE or A Level results, you cannot request a Review of Marking.

Please read this outline of the process:

1. The NEA is completed according to exam board requirements and guidance from your teachers including the acceptable use of external sources and sign an authentication to say the work is yours. (see school and JCQ policies on the use of AI)
2. After submission, your work is marked and moderated by teachers who have the knowledge, skills and training required by the exam boards.
3. After internal moderation, you will be given your marks and asked by your teacher to sign and date that you have received them.
4. You will not be told a grade as the grade boundaries vary from year to year and are not set by the school.
5. At this point, if you are not satisfied that the work has been marked in line with the examination board's mark schemes and assessment objectives, you can request a Review of Marking. This must be in writing to the HOD (via email). The grounds for a Review of Marking must relate to the application of the assessment objectives.
6. The deadline for requesting a Review of Marking is 3 school days from when you receive your marks.
7. The Review of Marking will be carried out by another assessor of appropriate competence, such as a teacher from the department, who has had no previous involvement and has no personal interest in the outcome.
8. You will be given the result of the Review of Marking in writing.
9. Please be aware that requesting a Review of Marking will not result in the opportunity to add to or improve the work.
10. Please be aware that a Review of Marking may result in marks being lowered.
11. After the internal Review of Marking window closes final marks and samples of work are submitted to the exam boards for external moderation. This process may lead to mark changes and is outside the control of CSG.