



## CAMDEN SCHOOL FOR GIRLS

Frances Mary Buss Foundation

Headteacher: Elizabeth Kitcatt  
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26 January 2015

Dear Parent/ Carer

Following the successful introduction of the biometric gate entry system the school intends to introduce a biometric, cashless catering system for school meals and biometric security facilities to other school applications such as library book loans. We also plan to replace our current Parentmail communication forum with ParentPay communications.

ParentPay's unique web application allows parents/carers to make secure online payments for all school charges, for example, school lunches, trips, extra-curricular lessons and enrichments, thus eliminating the need for children to carry money whilst at school.

We will, however, need to take a biometric finger image from your child again to enable them to use this system. This is because the Parentpay system is not linked to the biometric gate security system. As before please be assured that the encrypted data cannot be accessed by any person within the school who is not authorised or by any outside third party. When a student leaves the school all associated personal and biometric data is removed and deleted.

Under current legislation, schools must obtain consent for the processing of this data. I would therefore be grateful if you would fill in the reply slip below giving your consent to your son/daughter(s) biometric data being processed and stored in this way. Should you not wish to give your consent, ParentPay works in conjunction with PayPoint and you will be able to pay for school trips and lunches in stores that display the PayPoint sign.

You can withdraw your consent at any time by writing to us. In addition, your child may at any time object or refuse to allow their biometric information to be used even if you have given your consent. We would appreciate it if could you explain this to your child.

Please sign the consent slip below and return to your child's form tutor.

Yours faithfully

**Elizabeth Kitcatt**  
Headteacher

*Reply Slip:*

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Name of Student: \_\_\_\_\_ Form: \_\_\_\_\_

I give permission for the above named student's biometric data to be processed for use with the cashless catering system and any other security systems used at Camden School for Girls

Signature of parent/carers: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return to Form Tutors**