



THE CAMDEN
SCHOOL FOR GIRLS

Provider Access Policy



Lead Staff member:

Link Governor:

Approved by Curriculum & Staffing Committee :

Review Date:

Deirdre Toman

Angela Mason

May 2021

May 2024

Camden School For Girls: Provider Access Policy

Introduction

This policy statement sets out the school's arrangement for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the schools legal obligations under Section 428 of the education Act 1997

Pupil entitlement

All pupils in years 8-13 are entitled:

1. To find out about technical education, qualifications and apprenticeships opportunities, as part of a careers programme which provides information about the full range of education and training options available at each transition point
2. To hear from a range of local providers about the opportunities they offer, including technical information and apprenticeships, through assemblies, taster events & PSHE career sessions.
3. To be supported in and understand how to make applications for the full range of academic & technical courses

Management of provider access requests:

Procedure

A provider wishing request access should contact: Mei Alvarado , Main school careers coordinator

Telephone: 020 7485 3414

Email: Malvarado@csg.school

For sixth form careers contact: Lucy Cracknell

Telephone: 020 7485 3414

Email: lcracknell@csg.school

Opportunity for access

A number of events integrated into the school careers programme will offer providers an opportunity to come into school to speak to pupil, teachers & parents/carers.

	Autumn term	Spring term	Summer term
Year 8	Event for University, apprenticeships and Technical Colleges	-Careers in PSHE lessons. -Life skills - assemblies and tutor group opportunities -Job skills workshops With London ambassadors	
Year 9	Event for University, apprenticeships and Technical Colleges	- Careers in PSHE lessons - KS4 options events - One to one careers meetings	
Year 10	- Careers in PSHE lessons - Life skills; assemblies and tutor group opportunities -Job skills workshops With London ambassadors	- Work experience preparatory sessions	Event for University, apprenticeships and Technical Colleges -Year 10 Work experience and volunteering week
Year 11	- Life skills; assemblies and tutor group opportunities - Year 11 Conference -Event for University, apprenticeships and Technical Colleges	- Careers in PSHE lessons -Job skills workshops With London ambassadors	
Year 12		- Careers in PSHE lessons - Life skills; assemblies and tutor group opportunities - Year 12 Higher Education conference with representation from a range of universities including Oxbridge, Russell Group and non-Russell Group universities, international universities and apprenticeship schemes	- Careers Fair featuring local, national and international companies -Year 12 Work experience and volunteering week -Event for universities and technical colleges
Year 13	- Year 13 conference and Ucas support - Event for Universities and technical colleges - Year 13 practise interview programme		

Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and students dependent on the activity. The school will make available any specialist equipment to support any presentations given. This will need to be discussed in advance to the visit with the careers coordinator.

As part of the risk assessment measures currently in place to mitigate the spread of COVID-19, the school is minimising the number of contacts with external visitors. For this reason, it is likely that provider access will be managed remotely, rather than in person, for the foreseeable future, in line with government guidance

Any provider is welcome to send in or leave copies of their prospectus or other course literature with the Careers coordinator who will distribute it accordingly to either the careers area in the library or to relevant students/parents. The library is open to all students at lunch and break times. In addition, any extra online information or key websites could be sent to the careers coordinator to put onto the Careers google classroom.

Approval and review

Approved (date) by Governors at curriculum and standards committee

Next review (date)

Signed (name) Chair of Governors



Name (headteacher)

