



## CAMDEN SCHOOL FOR GIRLS

Frances Mary Buss Foundation

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### Determined Admissions Arrangements for September 2026

The school admits 120 girls into Year 7 each year representing the full range of ability, as determined by our banding assessments. To be considered for a place, you must complete the eAdmissions form for the local authority in which you live as well as sit a banding assessment.

Places are first offered to applicants naming the school who have an Education Health and Care Plan (EHCP). Students with an EHCP consult for a secondary school place under a different procedure through their local authority and therefore these arrangements do not apply to them.

When the school is oversubscribed, places in each band are offered in accordance with criteria 1, 2, 3, 4, 5 (in that order). Those applying under criteria 2, 3, 4 or 5 should note that priority in these criteria will be given to those who sit the banding assessment session. All applicants should sit the banding assessment.

#### Banding assessments

Those considering applying to the school should attend a banding assessment session which will place them in one of four ability bands. Information about this process and how to register for the banding assessment is available on the Admissions page of the school website.

Banding assessments are conducted in advance of application. The assessments are non-competitive and are processed independently of the school. They ensure that the school maintains a comprehensive, balanced intake representative of the breadth and ability of those applying. 30 places are offered in each band.

In the event that there are fewer than 30 applicants in any band, the unused places will be offered to applicants in the adjacent bands, taken equally from the bands above and below where this is possible.

#### Oversubscription criteria

##### 1. **Looked After<sup>1</sup> and Previously Looked After Children**

Looked after children or children who were previously looked after but immediately afterwards became subject to an adoption, child arrangement, or special guardianship order including those who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.

##### 2. **Siblings<sup>2</sup>**

Applicants having a sibling living at the same address who is on the roll of the school at the time of admission.

##### 3. **Exceptional medical or social need**

Applicants considered by the admissions authority to have an exceptional medical or social need that only Camden School for Girls is able to meet. Applications will only be considered on this basis if the

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<sup>1</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to a school.

<sup>2</sup> Sibling is defined in these arrangements as; a sister or brother, a half-sister or brother, an adopted sister or brother, a step-sister or brother or the child of the parents' partner where the child for whom the school place is sought is living in the same family unit and at the same address as that sibling.

case is made known to the school and supported by appropriate evidence at the time of the original application. This evidence will normally be in the form of a letter from a suitably qualified professional such as a doctor, consultant or social worker. As the school is a secular foundation, the religion of the applicant will not be considered an exceptional need.

Children of a member of staff where the member of staff has been employed by the school for two or more years at the time of application or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage can be admitted under this criterion.

#### **4. Musical aptitude**

We are looking for students who show exceptional musical aptitude and/or ability. Three places are offered on the basis of musical aptitude. Five places are offered on the basis of musical aptitude and ability. All music applicants will sit a multiple-choice listening aptitude test in music. This test is designed to be an objective measure of musical aptitude and does not require any prior training, practice or knowledge of music theory. The three highest scoring candidates will be informed that should they wish to apply for a place at the school, they will be offered a place on the basis of musical aptitude (if Camden School for Girls is matched by the secondary transfer system as a preference). The remaining 50 highest scoring candidates in this listening test will be invited back for a performance audition. Students will be asked to perform on one or two instruments/voice for up to 5 minutes to further demonstrate their musical aptitude and ability for consideration for the other five places. Music places are offered prior to places being offered under the distance criterion. Applicants must also sit the banding assessment. Waiting lists will be maintained of music candidates who are not at first successful. These lists will be in rank score order and any vacancies will be filled from those lists. All music applicants who are not offered a place under this category will automatically be considered for other places according to any other category that may apply.

#### **5. Distance**

Applicants whose permanent home is nearest to the school, measured in a straight line (as the crow flies) from the centre of the pedestrian gate in the perimeter fence on Sandall Road. The school will carefully verify the permanent home addresses of applicants. In the event of more than one child being tied for entry under the distance criterion, the place will be randomly allocated. This process will be independently verified.

Please see our website for more information about distance and to find out how far away you live from the school.

#### **Offer/refusal notification**

Applicants will be notified by their local authority and will be able to access their online account information on or after 1 March 2026.

#### **Waiting list**

A waiting list will be maintained in accordance with the oversubscription criteria listed above from which vacancies will be filled. At the end of each year, families are contacted to see if they wish to remain on the waiting list. Each added child will require the list to be ranked again in line with the published oversubscription criteria.

#### **Out of normal age group**

The school considers it best that students are educated in the year group corresponding to their age, for academic and pastoral reasons. However, applicants whose age does not correspond to the year group into which they want to be admitted will be considered according to their individual circumstances, informed by the primary school Headteacher and teacher(s), and any other professionals involved with the young person and the applicant's parent(s)/carer(s).

### **In year admissions**

Applications for in-year admissions are processed according to our In-Year Admissions Policy. The In-Year Admissions Policy can be found on the school website.

### **Fair Access protocol**

The school is committed to taking its share of “vulnerable” students, in accordance with locally agreed protocols, ie. those who appear on the Local Authority’s Fair Access list.

### **Late applications**

Late applications are applications for entry in a relevant age group which are submitted before the first day of the first term in the admission year but have not been made in time to enable the local authority to offer a place on National Offer Day. For late applications parents/carers apply to and receive an offer through the local authority.

### **Withdrawal of offer**

The school reserves the right to withdraw an offer if the application is found to be fraudulent or if the offer is not responded to within 2 weeks. Where the parent has not responded to the offer, the school must give the parent a further opportunity to respond and explain that the offer may be withdrawn if they do not. Where an offer is withdrawn on the basis of misleading information, there is a right to appeal to the Independent Appeal Panel.

### **Admissions authority**

The Admissions Committee of the school’s Governors is the admission authority and is responsible, in consultation with the school’s leadership, for decisions to make or refuse offers to applicants.

### **Documentary evidence**

The Governors reserve the right to demand the production of documentary evidence to prove any claim. The provision of false information will normally lead to the withdrawal of an offer pre admission, or to the withdrawal of a place post-admission. An offer will not be made if copies of the documents requested are not provided by the date on which the admissions authority makes its decisions.

### **Appeals & objections**

Should you wish to appeal, you can find details of the independent appeals process on the school’s website in the Admissions section

### **Admission Timetable for September 2026 entry**

<b>Date</b>	<b>Event</b>
1 July - 23 September 2025	Application to sit banding assessments
Wednesday 24 September and Saturday 27 September	Banding assessments
31 Oct 2025	Closing date for applications
2 March 2026	National offer day for secondary schools
End March 2026	Deadline for submission of appeals