



## CAMDEN SCHOOL FOR GIRLS

Frances Mary Buss Foundation

Headteacher: Elizabeth Kitcatt  
Sandall Road, London NW5 2DB  
Tel: 020 7485 3414  
Website: [www.camdengirls.camden.sch.uk](http://www.camdengirls.camden.sch.uk)

Main School  
Email: [csg@csg.school](mailto:csg@csg.school)  
Sixth Form  
Email: [sixth@csg.school](mailto:sixth@csg.school)

### In-Year Admissions Policy

The school admits 120 girls in each year (112 in year 11) representing the full range of ability. There is very little movement in the school population.

The school admits a full range of ability in year 7, based on an assessment undertaken in year 6. Vacancies that arise during the school year will (wherever possible) be offered to girls whose assessment (if they were an applicant for a year 7 place) or SAT result best matches the band in which the vacancy occurs. Any in-year places will first be offered to applicants naming the school who have a statement of special educational needs issued by or with the support of Camden LA. Then vacancies will be filled in accordance with the criteria 1, 2, 3, 4 below (in that order).

#### 1. "Looked After <sup>1</sup> and Previously Looked After <sup>2</sup> Children"

Looked after children or children who were previously looked after but immediately afterwards became subject to an adoption, residence, or special guardianship order.

#### 2. Siblings <sup>3</sup>

Applicants having a sibling living at the same address who is on the roll of the school at the time of admission.

#### 3. Exceptional medical or social need

Applicants considered by the Governors to have an exceptional medical or social need that Camden School for Girls is specifically able to meet. Applications will only be considered on this basis if the case is made known to the school and supported by appropriate evidence. (This will normally be in the form of a letter from a suitably qualified professional like a doctor, consultant or social worker.) As the school is a secular foundation, the religion of the applicant will not be considered a special need.

#### 4. Distance

Applicants whose permanent home is nearest to the school, measured in a straight line (as the crow flies) from the centre of the pedestrian gate in the perimeter fence on Sandall Road.

#### **Please note:**

**The Governors of the school can only offer a place to a child when there is a vacancy. Vacancies are extremely rare.**

**The school is unable to take into account any exceptional circumstances unless there is a vacancy in the relevant year group. All in year applications are held on file and you will be contacted if there is a vacancy for which you are eligible.**

**If your child is currently educated out of his/her normal age group, you can request that this continues, and your child remains in their current year group. The school will consider such cases individually by interviewing the child and liaising with their current education provider.**

**Should you wish to appeal, you can find details of the independent appeals process on the school's website.**

<sup>1</sup> In order to be given highest priority for admission, a child has to fall within the definition of 'looked after' in section 22 (1) of the Children Act 1989. As this Act applies to England and Wales, a child has to be looked after by an English or Welsh local authority

<sup>2</sup> Paragraph 1.7 of the School Admissions Code gives equal highest priority to 'previously looked after children'. Given the definition of a looked after child, a child will have to have been looked after by an English or Welsh local authority in order to be considered previously looked after. Under paragraph 1.7 of the Code, a child has to have been looked after immediately before they were adopted or became subject to a residence order or special guardianship order. In addition, in order to fall within the definition of a previously looked after child, an adopted child must have been adopted under the Adoption and Children Act 2002. This Act did not come fully into force until December 2005; it is therefore not possible for a child to have been adopted under that Act prior to then

<sup>3</sup> Sibling is defined in these arrangements as; a sister or brother, a half sister or brother, an adopted sister or brother, a step-sister or brother or the child of the parents' partner where the child for whom the school place is sought is living in the same family unit and at the same address as that sibling.