

Camden School for Girls
Non Examination Assessments - information for students on marking

Non Examination Assessments (NEAs) are pieces of work that contribute to your final exam grade that are marked and moderated by your teachers before being externally moderated by the exam boards.

You will be given your marks for NEAs before they are submitted to the exam boards. At this point only you can request a review of marking. In August, when you get your GCSE or A Level results, you cannot request a review of marking.

Please read the outline below of the process:

1. You complete the NEA according to exam board requirements and guidance from your teachers including the acceptable use of external sources and sign an authentication to say the work is yours. (see school and JCQ policies on the use of AI)
2. After submission, your work is marked and moderated by teachers who have the knowledge, skills and training required by the exam boards.
3. After internal moderation, you will be given your final marks and asked by your teacher to sign and date that you have received them.
4. You will not be told a grade as the grade boundaries vary from year to year and are not set by the school.
5. At this point, if you are not satisfied that the work has been marked in line with the examination board's mark schemes and assessment objectives, you can request a review of marking. This must be in writing to the HOD (via email). The grounds for a review of marking must relate to the application of the assessment objectives.
6. The deadline for requesting a review of marking is 3 school days after you are given your final marks.
7. The review will be carried out by another assessor of appropriate competence, such as a teacher from the department, who has had no previous involvement and has no personal interest in the outcome.
8. You will be given the result of the review in writing.
9. Please be aware that requesting a review of marking will not result in the opportunity to add to or improve the work.
10. Please be aware that a review of marking may result in marks being lowered.
11. Please be aware that final marks are externally moderated by the examination board and this process may lead to mark changes. This is outside the control of CSG.